

SPICES BOARD
(Ministry of Commerce & Industry, Govt.of
India) Sugandha Bhavan, N.H. By Pass, P.B.
No.2277, Palarivattom. P.O., COCHIN –
682025
Tele: 0484-2333610 to 616, 2347965
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**WALK IN TEST FOR SELECTION OF “PUBLICITY
TRAINEES” IN SPICES BOARD, HEAD OFFICE KOCHI**

(EXCLUSIVELY FOR SC/ST CANDIDATES)

Educational Qualification:

Essential : First Class degree or 60% marks from recognized
university/ Institution

Desirable : Post Graduate degree with First Class or 60% in
Communicative English, English Literature or Journalism
Public Relations with good command over English language
with demonstrated writing skills

No. of Trainees required : Three (3)
Age : Not more than 30 years on 01.08.2016
Stipend : Rs.15,000/- per month
Tenure : Two years from the date of joining
Leave eligibility : One day
(per month)

Date and time of interview : 20/07/2016
Time of interview : 10:00 am
Venue of interview : Spices Board, Sugandha Bhavan,
N H By pass, Cochin-682025.

On selection, the trainee shall execute an agreement in stamp paper (worth Rs.100/-) on the **terms and conditions, for which the format is attached as Annexure 1.**

Eligible candidates may appear for the test along with the resume, passport size photograph, original certificates (Proof for age, education and experience and publications if any) and a set of attested photocopies of the same on the day of the walk-in-test/interview.

Dated: 13.07.2016

SECRETARY i/c

Format for executing agreement by Publicity Trainee:

I, (Name) aged ... years (S/o / D/o)
..... (Permanent Address) executed this agreement in favour of Spices Board.

Whereas I am also aware that my training at Spices Board does not in any way confer any right or claims for further employment at Spices Board.

Whereas I, (Name) agree to faithfully undergo training in the publicity Department of the Board in..... (Place) for a period of two years commencing from (Date of Joining) in the following terms and conditions:

1. Duration of the training is two years i.e. up to..... However, the initial period of training shall be up to (One year) and extension of the training for the remaining period shall be based on review of performance. The training shall stand terminated on completion of the tenure, without the need for a separate termination order.
2. The Trainee shall have to attend the office six days in a week from 09.00 am to 5.30 pm at a stipend of Rs.15000/- per month.
3. If the Board is not satisfied with the performance of the Trainee, the Board reserves the right to terminate the training without any advance notice.
4. She/He shall not leave the Board during and/or in the middle of the training period. However, if she/he intends to do so, she/he shall give one month's notice/stipend to the Board. However, training certificate will be issued only on completion of at least one year tenure of the training.
5. The Trainee will be eligible for one day leave of absence per month during the period of training. For availing additional leave, pro-rata deduction will be made from the monthly stipend.
6. She/He has to undergo training under the control of Assistant Director, Publicity Department.
7. Her/ His selection as 'Publicity Trainee' is subject to meeting the eligibility criteria of Marks and production of Degree Certificate within two months or on announcement of results whichever is earlier. If she/he fails to do so, her/his training will be terminated. Monthly stipend will be paid only after production of Certificate or Mark list.
8. The trainee shall submit consolidated report on training received, once in three months as soft copy.